



# HSC Parent Support Evening



**COFFS HARBOUR**  
SENIOR COLLEGE



# Welcome

Sam Hutton

Principal



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# Acknowledgement of Country





**Wellbeing the key to success!**  
**Gary Maher**  
**Student Support Officer**



**The wellbeing framework for schools recognises there is a strong link between school excellence and student wellbeing. It has 3 themes:**



CONNECT

Students will be actively connected to their learning, have positive and respectful relationships and experience a sense of belonging to their school and community.



SUCCEED

Students will be respected, valued, encouraged, supported and empowered to succeed.



THRIVE

Students will grow and flourish, do well and prosper.

# Juggling school, work and life.

## Getting the balance right!

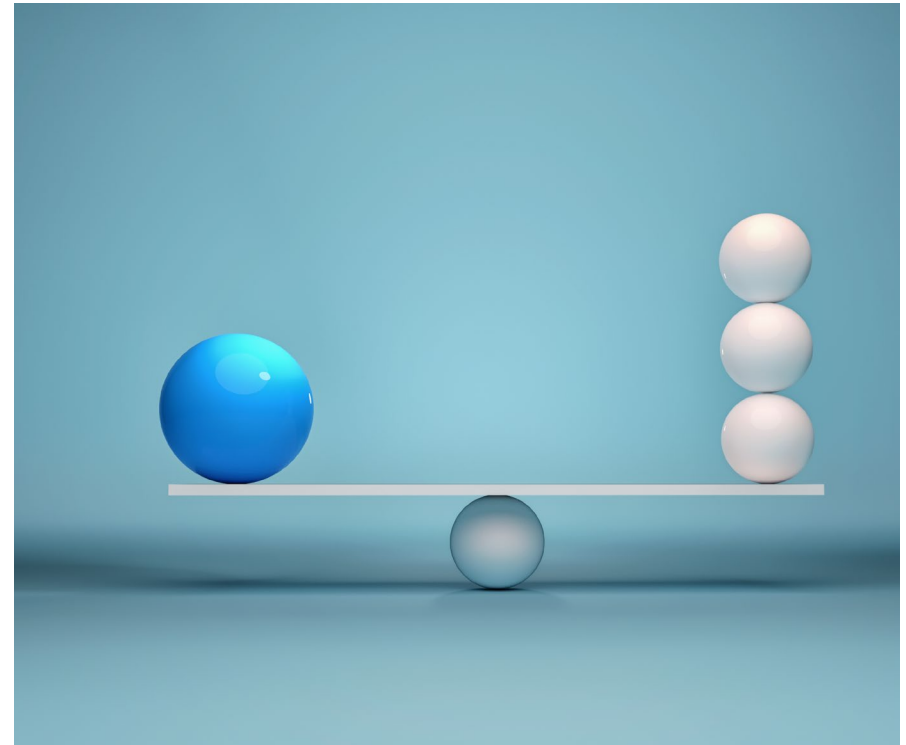
### What can students do to contribute to their own wellbeing?

Remember to encourage them to:

- Eat well and regularly
- Get enough sleep (8hr/day min.)
- Keep moving, exercise daily
- Stay connected (family, friends)
- Do the things they love
- Set goals, reward themselves
- Take time out. Have fun!
- Feeling stressed? Build strategies.

What works for them?

## Ask for help!



# What if they are not OK?

## Supports available at school

- Mentor teachers
- Any teacher you feel you can approach
- Student Support Officer (Gary Maher F Block)
- School counsellors (Deb McFadden and Jen Corbett F Block)
- Learning Support Teachers (Vicki Greer C.1.14 and Julie-Anne Chivers B.1.17)
- Careers Adviser (Lynda Shrubbs F Block)

# Outside school supports

- GP
- Psychologist/Counsellor
- headspace centre
- eheadspace 1800 650 890
- Beyond Blue 1300 22 4636
- Mental Health Access Line 1800 011 511
- QLife 1800 184 527

Encourage students to access support in F Block, we can help link them with external supports as well



# Wellbeing Lessons on Stile



In the Class of 2023 on Stile I have created a Wellbeing Folder with lots of information and resources with links and videos



[Class of 2023 Wellbeing Lesson](#)



This is a live document that I will continue to add to with relevant and up to date information and resources. Check it out!



Please remind and encourage students to access these resources on Stile and via the support services in F Block



**Thank you for listening!**

**Any questions?**

**Please encourage your child to  
ask for help if they are struggling.**

**That's what we are here for**





# David Bateman Deputy Principal



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# What can parents do to help?



Foster an environment  
in which students  
actively engage and  
take ownership of their  
learning



# Talk to your child's teachers!

- Make it to parent teacher nights.
- Ring whenever you think something is wrong or if it seems too quiet on the study front!
- **First port of call is the mentor and then class teachers.**



# Help them get organised:

- Assessment schedule
- Study schedule
- Folders/ filing cabinets.
- HSC Exam Timetable



# Fix up that room!

- Help to make their room useful for effective study - IT support, tidy, organised desk, quiet space.





# Assessment Tasks

- Maximum of four Tasks for the HSC
- Maximum of one Exam style task per course
- Tasks scheduled throughout the year to provide students with an opportunity to study, prepare for tasks and complete tasks





# study

*(verb)*

The act of texting, eating  
and watching TV with an  
open textbook nearby.

Enjoy More At [Quotesfrenzy.com](https://www.Quotesfrenzy.com)



# Study Schedules

Weekly Study Schedule

Week	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
6	Before School	Before School	Before School	Before School	Before School		
	Line 1	Line 4	Line 7	Line 3	Line 6		
	Line 2	Line 5	Line 1	Line 4	Line 7		
	Line 3	Line 6	Line 2	Line 5	Line 8		
	4pm-6pm	4pm-6pm	4pm-6pm	4pm-6pm	4pm-6pm		
	6pm-8pm	6pm-8pm	6pm-8pm	6pm-8pm	6pm-8pm		
	8pm-10pm	8pm-10pm	8pm-10pm	8pm-10pm	8pm-10pm		



- Students who work too much in the HSC Year will burn out!



# Staff Availability

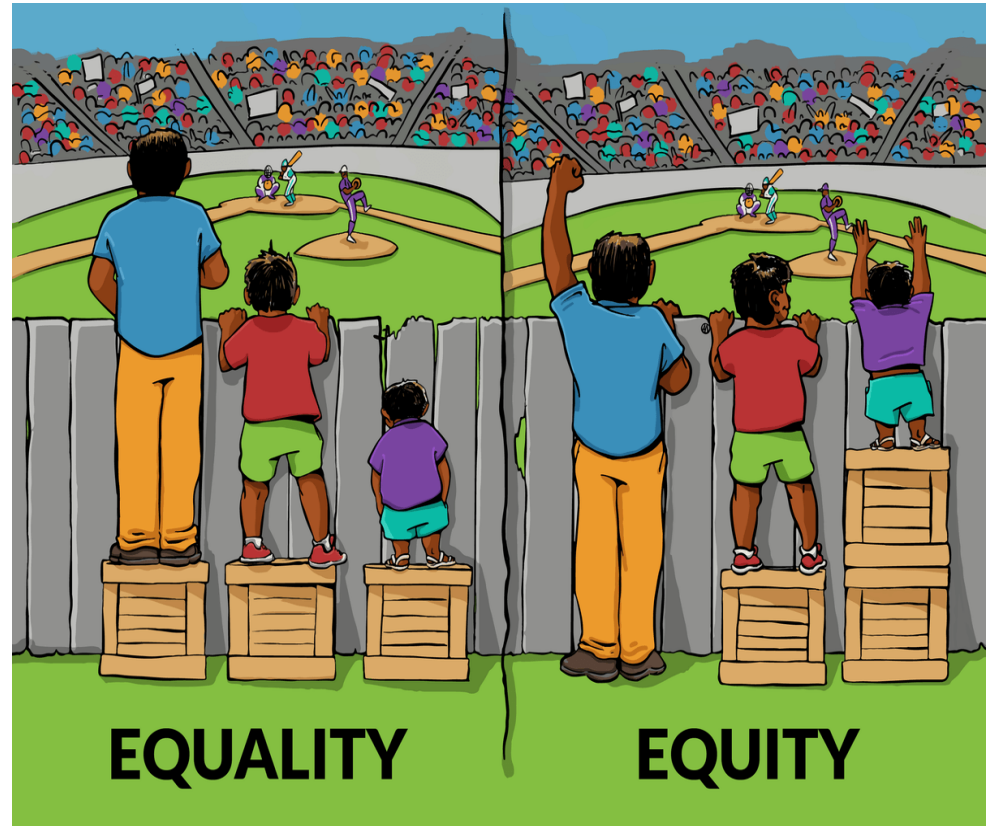
All staff have their timetable displayed on their doors so that students can access help in their study periods (with negotiation).

This one-on-one assistance is invaluable for students.



# Additional Help

- School Counsellor
- Learning Support
- Disability Provisions
- Illness/Misadventure
- Student Support Officer



# The HSC Year

- **Other commitments** could include activities such as College Student Leadership Group, sports, part time work, family or social commitments, attaining a driving license, health issues, etc.
- **All of this is happening at a time when they are experiencing being a teenager**, turning 18 and all that goes with that – parties, socialising, increase in freedom and exposure to new people and experiences.





# NESA Requirements for the HSC & ATAR



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# Successful Completion

- A student will be considered to have satisfactorily completed a course if, in the principal's view, there is sufficient evidence that they have met the following course completion criteria:



# Successful Completion

followed the course developed or endorsed by the NESAs

What does this mean:

- Students must do all the activities described in the syllabus that are then presented in class or in take home activities. Not just assessment tasks

# Successful Completion

applied yourself with diligence and sustained effort to the set tasks and experiences provided in the course by the school

What does this mean:

- Student must:
  - Attend all classes, unless they have approved leave.
  - Participate and complete all activities provided by the teacher.
  - Do all activities to the best of their ability.

# Successful Completion

achieved some or all of the course outcomes.

What does this mean:

- Each course syllabus contains a series of prescribed outcomes. A student must be able to demonstrate that they have achieved some or all of these by the end of the course.

# Successful Completion

What happens if they are not meeting requirement?

If the Principal determines that a student is in danger of not meeting the above course completion criteria, they will be given a written warning in sufficient time to correct any problems regarding satisfactory completion of course requirements.

# Successful Completion

## What happens if I am not meeting requirements?

- Students must:
  - respond to the letter by returning the tear off slip.
  - complete and submit the work detailed in the warning letter within the time specified.
  - Complete the work to the best of their ability.

# Successful Completion

## What happens if I continue not meeting requirements?

- The student will receive a second warning.
- If they fail to meet the requirements of that warning, a student will become eligible for an N Determination in that course.
- An N Determination will result in the course not being counted towards the HSC and may make them ineligible for an HSC.

# Assessment Tasks / Major Projects

- Full time HSC students have 5 or 6 or even 7 HSC subjects - That's 4 hours per subject (2 x 2hr lessons) and 4 major assessment tasks per subject- **up to 28 major tasks in total!**
- **Assessment tasks** can include **major projects** (Visual Art / Textiles/ Society & Culture, Music, Drama) essays, practical tasks, oral tasks, research tasks, field studies, exams, practical tests etc.
- Combine with this each teachers homework allocation of 1-2 hours per week and your child has a very busy year ahead.

# Assessment Tasks / Major Projects

Assessment tasks are spread where possible to assist with student workload.

The Assessment Handbook provides a schedule of all tasks and a description of each task including assessment weighting, nature of task, and timing of each task;

**Each student should use this booklet to:**

- **Review Assessment Policy**
- **Construct their own assessment schedules**
- **Prepare themselves for each task well in advance.**
- **Manage their own major projects.**



# HIGHER SCHOOL CERTIFICATE COURSE ASSESSMENT SCHEDULE

## 2 Unit ECONOMICS

**Syllabus:** Go to [http://www.boardofstudies.nsw.edu.au/syllabus\\_hsc/](http://www.boardofstudies.nsw.edu.au/syllabus_hsc/)

### Summary of Course Content:

1. The Global Economy
2. Australia's Place in the Global Economy
3. Economic Issues
4. Economic Policies and Management

### Course Outcomes:

A student

- H1 demonstrates understanding of economic terms, concepts and relationships
- H2 analyses the economic role of individuals, firms, institutions and governments
- H3 explains the role of markets within the global economy
- H4 analyses the impact of global markets on the Australian and global economies
- H5 discusses policy options for dealing with problems and issues in contemporary and hypothetical contexts
- H6 analyses the impact of economic policies in theoretical and contemporary Australian contexts
- H7 evaluates the consequences of contemporary economic problems and issues on individuals, firms and governments
- H8 applies appropriate terminology, concepts and theories in contemporary and hypothetical economic contexts
- H9 selects and organises information from a variety of sources for relevance and reliability
- H10 communicates economic information, ideas and issues in appropriate forms
- H11 applies mathematical concepts in economic contexts
- H12 works independently and in groups to achieve appropriate goals in set timelines

### NESA Assessment Components:

A – Knowledge and understanding of course content	40%
B – Stimulus based skills	20%
C – Inquiry and research	20%
D – Communication of economic information in appropriate forms	20%

### Schedule of Tasks:

Task	Due Date	Nature of Task	Outcomes assessed	Component Weightings				Total Task Marks
				A	B	C	D	
1	TERM 4, 2018 Week 9	Research Task- Globalisation	H1, 2, 3, 5, 8, 9, 10, 12	5%		10%	5%	20
2	TERM 1, 2019 Week 9	Short Answer on Economic Issues & Skills in class	H1, 2, 4, 7, 9, 10, 11, 12	10%	10%	5%	5%	30
3	TERM 2 Week 9	Extended Response- Short answer	H1, 2, 3, 7, 8, 11, 12	5%	5%	5%	5%	20
4	TERM 3 Weeks 4-5	Trial exam	H1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12	20%	5%		5%	30
<b>Totals:</b>				<b>40%</b>	<b>20%</b>	<b>20%</b>	<b>20%</b>	<b>100</b>

# All my own work

- It is what it says.
- All work presented in an assessment task must be their own. Malpractice, including plagiarism, could lead to you receiving zero marks.
- All cases of malpractice in assessment tasks are reported to the NSW Education Standards Authority.

# All my own work

## What constitutes malpractice?

Malpractice is any activity that allows them to gain an unfair advantage over other students. It includes, but is not limited to:

- copying someone else's work in part or in whole, and presenting it as your own
- using material directly from books, journals, CDs or the internet without reference to the source

# All my own work

## What constitutes malpractice?

- building on the ideas of another person without reference to the source
- buying, stealing or borrowing another person's work and presenting it as your own
- submitting work that another person, such as a parent, coach or subject expert, has contributed to substantially

# All my own work

## What constitutes malpractice?

- using words, ideas, designs or the work of others in practical and performance tasks without appropriate acknowledgement
- paying someone to write or prepare material
- breaching school examination rules
- cheating in an HSC examination

# All my own work

## What constitutes malpractice?

- using non-approved aids during an assessment task
- contriving false explanations to explain work not handed in by the due date
- assisting another student to engage in malpractice.

# Illness / Misadventure



If a student is unable to attend or submit an assessment task on the required date, they must submit an IM form prior to, or no less than 2 days following the task.

All IM forms must be lodged with supporting documentation. (See assessment handbook).

Completion of IM forms is the responsibility of the student not the teacher.

# Illness / Misadventure Form



## Illness / Misadventure Application Form

(Refer to Assessment Handbook)

### SECTION 1: Student to Complete

STUDENT: \_\_\_\_\_ Year: \_\_\_\_\_

Have you missed/not completed more than one task / examination due to this illness or misadventure

Yes  No

Course	Class Teacher	Task Description (Exam, Practical, Research etc.)	Due Date
			/ /
			/ /
			/ /
			/ /

Select one

- I have been unable to submit the task by the required date  
 I have been unable to attempt a task/s or examination/s on the required date.

Reason for Application

- Illness – Please have your Doctor / Medical Practitioner complete  
 Misadventure – Please attach independent evidence of the Misadventure

Description of Illness / Misadventure: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Student Signature: \_\_\_\_\_ Date form Submitted: \_\_\_/\_\_\_/\_\_\_

### SECTION 2: Teacher / Head Teacher / Assistant Director / Exam Coordinator to Complete

Teacher Comment: \_\_\_\_\_  
 \_\_\_\_\_

Teacher Signature: \_\_\_\_\_ Date \_\_\_/\_\_\_/\_\_\_

APPLICATION DECISION (based on all evidence supplied):

#### UPHELD

- (a) Further extension of time: until new due date \_\_\_/\_\_\_/\_\_\_   
 (b) Alternative task to be undertaken   
 (c) Estimate to be given   
 (d) No penalty, because of acceptable extenuating circumstances

#### DISMISSED

- (e) Because of lateness, result to be reduced by \_\_\_\_% [at discretion of Director]   
 (f) Submitted late without acceptable reason, so mark of 2% to be recorded   
 (g) Zero mark for non-attempt to be recorded for this task

Head Teacher / Exam Coordinator / Assistant Director Signature: \_\_\_\_\_ Date: \_\_\_/\_\_\_/\_\_\_

Original form to be given to Administration when completed





# Attendance / Leave

The Department of Education requires:

- all students to attend school **every day**.
- parents / guardians to submit an explanation of all absence to the school, including partial absences.

Unexplained absences may provide evidence for a student not 'applying themselves with sustained diligence and effort' which may lead to an N Award warning being issued.

# Attendance / Leave



Attendance is marked every lesson. Students and parents can monitor this via the Student or Parent Sentral Portal.

Any concerns over absences from a class should, in the first instance, be directed to the class teacher for clarification.

# Attendance / Leave

Late arrivals must check in at the Office prior to going to class. They will be issued with a class entry pass

Early Leavers should obtain an Early Leavers Pass prior to the final lesson. This pass is only issued if a Parental Permission is provided.

This pass is to be shown to the teacher at the commencement of the lesson.

# Attendance / Leave

Flexible timetables allows removes the requirement for a student to be on Campus prior to their first class or following their last class. They must be in attendance in middle Study Periods.

Permission to access a this flexibility is via form from parents

	Mon	Tue	Wed	Thu	Fri
BS					
1	Entertainment Industry CROUME O96	Flexible Study	English Advanced HARTJO CG5	Drama MAJOMI O96	Mathematics Advanced GRIFSC E15
R					
2	Flexible Study	Music 1 CROUME MUSIC	Entertainment Industry CROUME O96	Flexible Study	English Advanced HARTJO CG5
L1					
L2					
3	Drama MAJOMI O96	Mathematics Advanced GRIFSC E15	Flexible Study	Music 1 CROUME MUSIC	Flexible Study

# Standard Leave Form

Should be  
completed for all  
short term leave /  
illness



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## Notification of Student Absence

Please note:

1. Board of Studies, Teaching & Educational Standards (BOSTES) course requirements **MUST** still be met regardless of reason for leave.
2. It is the student's responsibility to follow up any missed class work or assessment tasks directly with their teacher.
3. *Application for Extended Leave – Travel and Application for Exemption from Attendance at School* – use separate form available from the Assistant Director.

### STUDENT DETAILS:

Family Name: ..... Given Names: .....  
Year: .....

### LEAVE DETAILS:

Date(s) of Leave: From ..... to ..... (inclusive)

Indicate below with an X which classes you have missed/not attended.

Monday	Tuesday	Wednesday	Thursday	Friday
L1A	L4A	L7A	L3B	L6B
L2A	L5A	L1B	L4B	L7B
L3A	L6A	L2B	L5B	L8

Reason for Leave: .....  
.....  
.....

Medical Certificate from Doctor (for absences in excess of 3 days) is attached. Yes  No

Signature of parent/guardian: ..... Date: .....

OR

Signature of independent student: ..... Date: .....

[Note: Records are not amended if Leave Form is submitted after 7 school days of Leave Date]

### OFFICE USE ONLY:

Roll amended: Yes  No  Code: S  L

Reason, if roll not amended: ..... More than 7 school days

Other .....

Date: ..... Roll amended by: ..... Date: .....



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# Attendance / Leave

Students should make every attempt to avoid extended leave during term time.

Categories of extended leave.

- Elite Sports
- Employment in the Entertainment Industry
- Extended Travel
- Exceptional Circumstances

# Attendance / Leave

Extended Leave is not automatically granted and should normally be approved well before the leave is taken.

Extended Leave must be supported by documentary evidence.

Extended Leave does not exclude a student from completing missed classwork or assessment tasks.

# Application for Extended Leave

Must be completed  
for all planned  
leave in excess of  
10 days



## APPLICATION FOR EXTENDED LEAVE – TRAVEL



Education &  
Communities

**NOTE:** **PART A** is to be completed by the student's parent and returned to their child's school principal.

Separate applications are to be completed for each school if siblings do not attend the same school.

### PART A: STUDENT DETAILS

Please complete table below with details of all students associated with the period of travel:

FAMILY NAME	GIVEN NAME	DOB	AGE	GRADE	SRN

Student address: \_\_\_\_\_  
Postcode: \_\_\_\_\_

School name: \_\_\_\_\_

Dates of extended leave applied for: From \_\_\_/\_\_\_/\_\_\_ to \_\_\_/\_\_\_/\_\_\_

Number of school days: \_\_\_\_\_

Reason for travel: \_\_\_\_\_

Relevant travel documentation such as an e ticket or itinerary (in the case of non flight bound travel within Australia only) must be attached to this application.

### DETAILS OF PRIOR EXEMPTIONS/EXTENDED LEAVE – TRAVEL (if applicable)

Date of prior exemption/extended leave: From: \_\_\_/\_\_\_/\_\_\_ to: \_\_\_/\_\_\_/\_\_\_

Number of school days: \_\_\_\_\_

Copy of Certificate of Exemption/Extended Leave-Travel attached (Please tick ): Yes  No

### PARENT DETAILS (Applicant)

Family name: \_\_\_\_\_ Given name: \_\_\_\_\_

Address: \_\_\_\_\_ Postcode: \_\_\_\_\_

Telephone number: \_\_\_\_\_ Relationship to student: \_\_\_\_\_

As the parent and applicant, I hereby apply for a Certificate of Extended Leave-Travel and understand my child will be granted a period of extended leave upon acceptance by the principal of the reason provided.



# Attendance / Leave

- Parent Notification of Student Absence
  - The College notifies parents each day of absences
  - Please ask your child to see their teacher if they believe that they have been marked absent in error.



# Lynda Shrubbs Careers Adviser



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# What is HSC Moderation / Scaling

Official NESAs Video

- <https://youtu.be/5qXs9id0Rjc>

Eddie Woo Version (Three Parts)

- <https://youtu.be/7InJg8hyty4>
- <https://youtu.be/J-7qZ6iPZ10>
- <https://www.youtube.com/watch?v=kZlIaqG9t4Qo>

Scaling Report

- <https://www.uac.edu.au/assets/documents/scaling-reports/scaling-report-2020-nsw-hsc.pdf>



# What is the ATAR

University of Sydney Video

- <https://youtu.be/eyVivqAdzcQ>

Universities Admission Centre (UAC)

- [https://youtu.be/\\_NNx5NVFPQk](https://youtu.be/_NNx5NVFPQk)

# NESA Students Online

Allow students to :

- Update their contact details
- Monitor / check their course enrolments
- View their Yr 10 and 11 grades and HSC marks
- Download their personal HSC timetable
- Check their HSC assessment ranks.

# A NESAs Checklist

## Early in Year 12 Students

- Read each section of HSC Rule and Procedures Booklet (provided)
- Check and sign their Confirmation of Entry (CoE), noting in particular:
  - all my personal details are correct
  - my courses are correct, including any VET exams
  - my eligibility for the HSC and ATAR (if appropriate)
  - the conditions in the Student Declaration
- (we will provide students with their CoE. It is their responsibility to ensure it is correct. A copy will be sent home

# A NESAs Checklist

## Term 2

- View their personal HSC exam timetable in my Students Online
- Check that all their exams appear, including practical and VET exams

# A NESAs Checklist

## Term 3

- Check due dates for projects and performance examinations (if any)
- Submit projects on due date (if any)
- Attend performance and oral examinations (if any)
- Check examination timetable and the equipment needed.



# A NESAs Checklist

## Term 4

- Attend every examination and make a serious attempt
- Submit an illness/misadventure application (if necessary)
- Check assessment ranks in Students Online (available after last exam)
- Ensure they know their Student Number and PIN to retrieve my results online



# Questions





# Thank you





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[seniorcollege.com.au](http://seniorcollege.com.au)**

