



# COFFS HARBOUR SENIOR COLLEGE

## Mobile Phone Policy

Reminders of our  
rules and  
procedures

All mobile phones will be switched off and left in your bag or locker during the day. This is an approved NSW Department of Education option and will limit unnecessary distractions and complement our ongoing approach to ensure every student maximises their learning and social growth in a safe and supportive environment.



### OFF AND AWAY

All mobile phones will be switched off and left in bags or lockers during the school day. Headphones are also to be put away.

### STUDY SESSIONS

Students phones should remain switched off during study and in the library. The best study is uninterrupted. The same penalties will apply for using a phone during study as during class

### BREAK TIMES

Break times are for socialising and physical activity outside of the classroom. Students can access their phones briefly for urgent calls or messages during this time.

### INAPPROPRIATE USE

Students in breach of the policy will have their device confiscated, a meeting with the School Executive and may receive a formal caution or suspension.



**COFFS HARBOUR**  
SENIOR COLLEGE

# CHSC: Mobile Phone Policy

Coffs Harbour Senior College supports the restrictions of mobile phones in accordance with the NSW Department of Education: Students Use of Mobile Phones in Schools Policy.

**All mobile phones will be switched off and left in their bag or locker during the day.** This is an approved NSW Department of Education option and will limit unnecessary distractions and complement our ongoing approach to ensure every student maximises their learning and social growth in a safe and supportive environment.

## INAPPROPRIATE USE

1

### FIRST INCIDENT

1

Student referred to Deputy Principal and the phone will be confiscated for the remainder of the day. Students must collect their phones at the conclusion of the day. The student will receive a verbal warning from the Deputy and Parent(s) will be notified

2

### SECOND INCIDENT

2

Mobile phone will be confiscated by Deputy Principal. Parent and or Guardian will be notified, and the phone will only be released to the Parent or Guardian. Parent must meet with the Deputy Principal or Principal. Student issued a formal caution of suspension.

3

### THIRD INCIDENT

3

Same procedure as first incident followed by interview with Principal and suspension. Parents and or Carers formally notified as part of the suspension process.